



## LOUISVILLE BALLET CHILDREN'S AUDITION FOR *THE BROWN-FORMAN NUTCRACKER*

### 2010 Application Form

A completed application form signed by both parent and child and a \$15.00 audition fee  
(Cash or check made payable to the Louisville Ballet)

must be mailed or submitted in-person to Louisville Ballet, 315 East Main Street, Louisville, KY 40202  
Attn: School Administrator (583-3150 x 245) **no later than Friday, August 20, 2010.**

Any applications received after Friday, August 20, 2010 should include a \$10.00 late fee in addition to the  
\$15.00 audition fee. No applications will be accepted after Thursday, August 26, 2010.

Child's Name:		Child's Age:	
Date of Birth:	/ /	<b>Height (must be between 3' 8" – 5' 4"):</b>	Feet      Inches
Dance School:	<input type="checkbox"/> Louisville Ballet School      (Must be actively registered LBS Student for the 2010-2011 School Year)		
LBS Class Level:	Name(s) of any siblings auditioning:		
Contact During the Audition:	Phone Number:      (      )      -		
Mother's Name:	Father's Name:		
Mother's Home Phone:	(      )      -	Father's Home Phone:	(      )      -
Mother's Work Phone:	(      )      -	Father's Work Phone:	(      )      -
Mother's Cell Phone:	(      )      -	Father's Cell Phone:	(      )      -
Mother's Email Address:	Father's Email Address:		
Street Address:			
City, State and Zip:			
Academic School:			

### TERMS OF PARTICIPATION AND RELEASE

**Name** \_\_\_\_\_ **(referred to as "dancer").**

The undersigned parent (or guardian) of Dancer hereby acknowledges reading and clearly understanding the rules and regulations involved with Dancer's participation in the Louisville Ballet's production of *THE BROWN-FORMAN NUTCRACKER* and agreeing to follow these rules and regulations.

For and in consideration of participation in the event aforementioned above, the parent (or guardian) of Dancer hereby fully, finally and forever releases and discharges and agrees to indemnify and hold harmless the Kentucky Dance Council d/b/a Louisville Ballet Company (the "Louisville Ballet"), and its related entities of whatever kind or nature, successors, assigns, officers, directors, attorneys, agents and employees, from all liability regardless of the cause, claims, demands, actions, causes of action, damages, lawsuits and expenses of any and every kind or nature which Dancer and Parent or Guardian (individually and collectively), their attorneys, heirs, executors, administrators, and assigns may have or may in the future have against the Louisville Ballet, including, but not limited to, suits, contracts, controversies, agreements, promises, trespasses, damages, judgments, executions or any actions sounding in tort or contract or pursuant to any statute or regulations, whether direct or indirect, whether presently discoverable or undiscoverable, whether caused by the negligence of Louisville Ballet or any other person or entity in connection with any activity in which Dancer, Parent or Guardian (individually or collectively) participates during the period in which these events take place, including any period traveling to and from the events described.

The undersigned parent (or guardian) hereby appoints Kentucky Dance Council to authorize unexpected medical care, and/or hospitalization for Dancer.

\_\_\_\_\_ **Dancer Signature**

\_\_\_\_\_ **Parent (or Guardian) Signature**

\_\_\_\_\_ **Date**

## Audition Information

Thank you for your interest in *THE BROWN-FORMAN NUTCRACKER*. The following information packet will give you an idea as to what is involved in your participation in this favorite holiday tradition and will define our expectations for your involvement. It will also list things that you will need during the rehearsal process and performances. We urge you to keep this information in a convenient place and to refer to it to answer your questions. Audition results will be mailed approximately 10 business days following the audition date.

In order to be eligible to audition, each child must meet the following requirements:

1. He/she must be an actively registered Louisville Ballet School student for the 2010-2011 school year.
2. He/she must be at least seven years old at the time of the audition.
3. He/she must have had at least one year of dance training.
4. He/she meet the specified height requirements for the role for which they are auditioning.
5. He/she must submit a completed application form no later than Friday, August 20, 2010 signed by both parent and child, and accompanied by the \$15.00 audition fee (Cash or check made payable to the Louisville Ballet) mailed to: Louisville Ballet, 315 East Main Street, Louisville, KY 40202, Attn: School Administrator (583-3150 x 245). Any applications received after Friday, August 20, 2010 should include a \$10.00 late fee in addition to the \$15.00 audition fee. **No applications will be accepted after Thursday, August 26, 2010.**

Your child must arrive promptly 30 minutes before the designated audition time for the particular role(s) for which they are auditioning. Please check height requirements and measure carefully. Students will be expected to audition for all roles for which they are eligible. Children who are eligible to audition for more than one role and will be auditioning past 11:15 am will be asked to stay in the building to eat lunch. Please send them to the audition with a nutritious and tidy brown bag lunch.

**AUDITION  
SUNDAY, AUGUST 29<sup>TH</sup>**

**CURRENT LOUISVILLE BALLET SCHOOL STUDENTS ONLY**  
Students must be actively registered upon submission of application.

AUDITION TIMES	HEIGHT	CURRENT LOUISVILLE BALLET SCHOOL LEVEL	ROLE
9:30 am – 10:15 am	3' 8" – 4' 10"	Elementary I, II, & III, Youth Ballet II	Angels
10:30 am – 11:15 am	4' 2" – 5' 0"	Elementary II, III, & IV, Youth Ballet II	Mice
12:00 pm – 12:45 pm	4' 4" – 5' 0"	Elementary IV, Intermediate I, II, & III	Jockeys
1:00 pm – 2:15 pm	4' 2" – 5' 3"	Elementary IV, Intermediate I, II, & III	Party Children
2:30 pm – 3:30 pm	4' 8" – 5' 4"	Elementary IV, Youth Ballet III, Intermediate I & II	Soldiers

Attire: Girls – L.B.S. uniform color leotard, tights or socks and ballet shoes. Boys – T-shirt, jazz pants, biker shorts or tights, ballet or jazz shoes. Your child will not be allowed to leave until you pick them up. Since there is no room to store extra belongings, your child should bring only what is absolutely necessary for the audition.

Please list a phone number where you can be reached during the audition for emergency purposes. We regret that, due to space constraints, **NO PARENT OR GUARDIAN** will be allowed to wait in the building during the audition period. **Please return to the studio 30 minutes before your child is due to finish** - your child will be at the front door when he/she has finished auditioning and your name will be called to come and sign the child out of the audition.

**NOTE: ONLY SERIOUS APPLICANTS SHOULD APPLY. YOUR CHILD SHOULD BE PREPARED TO GIVE HIS/ HER FULL EFFORT TO PARTICIPATION IN THE BROWN-FORMAN NUTCRACKER. NO CHILD SHOULD BEGIN REHEARSALS ONLY TO DROP OUT WHEN CAST IN SOMETHING ELSE. PLEASE, SERIOUS APPLICANTS, ONLY. THE FINAL PERFORMANCE IS ON DEC 19<sup>TH</sup> AT 1:30 PM.**

# PRODUCTION REHEARSALS & PERFORMANCES

## STUDIO REHEARSAL POLICY

❖ **Please Note:** All rehearsals will take place at the Louisville Ballet Center at 315 East Main Street, 40202

### I. RULES

Rehearsal scheduling is at the discretion of the Louisville Ballet's Artistic Staff. **Attendance is mandatory. NO unexcused absences will be permitted. If your child is not ill and is absent, he/she will be replaced. If your child is ill, please advise the Nutcracker Children's Rehearsal Assistant (583-3150 ext. 237) AS SOON AS POSSIBLE before rehearsal time.**

**You must arrive ten (10) minutes prior to the rehearsal time with the child ready to dance at the scheduled time.** Please get into the habit of checking the Nutcracker website <http://www.louisvilleballet.org/DanceSchool/performances/the-brown-forman-nutcracker/> as well as the FRONT WINDOW at the Louisville Ballet Center, for any changes in rehearsals or other important information.

We do not have the space necessary to accommodate family members of each child participating in the production, so in fairness to all we ask that you drop your children off at the Louisville Ballet Center. Children will be monitored by chaperones assigned from each role & cast. Each child must be picked up at the scheduled end of rehearsal time. If the child's ride is late, the Artistic Staff will wait at the studio with the child, however, after two incidences, we will need to replace the child.

Behavior requirements: self-discipline is required. If a child is consistently reprimanded, he/she will not perform. Each child must: pay attention, refrain from loud talking, keep hands to themselves, not climb on bars, not run in studio, assume they are a guest in the Louisville Ballet's studios, and respect the privileges of quiet and privacy of the professional company.

Please ensure that all personal belongings are clearly marked with the student's name.

**No food or drink is allowed out of the vending area of the building.**

### II. SCHEDULE - SUBJECT TO CHANGE

Rehearsal scheduling is at the discretion of the Louisville Ballet's Artistic Staff. If your child is cast, he/she will be given a complete rehearsal schedule. **PLEASE KEEP THIS IN A SAFE & VISIBLE PLACE.** ALTHOUGH EVERY EFFORT WILL BE MADE TO ADHERE TO THIS SCHEDULE, WE ASK THAT YOU CHECK THE WEBSITE AND BULLETIN BOARD IN THE FRONT WINDOW EVERY VISIT IN CASE OF CHANGES AND TO CHECK THE TIMES OF COSTUME FITTINGS, ETC.

Nutcracker children may be required to rehearse on any or all of the following days. The times given are NOT specific; this schedule is ONLY to give you a general idea of the time commitment involved in your participation. Please remember to check the rehearsal bulletin board and website prior to each rehearsal for new postings or any changes.

A Parent's Meeting (mandatory for all parents) will be scheduled to answer any questions you may have regarding your child's participation. If your child is cast, the time and date for this meeting will be on his/her Role description paper, provided to you after the Audition.

**Below are the times when your child MAY BE required to rehearse. Further details will be available upon casting.**

#### LOUISVILLE BALLET STUDIOS

<b>September 24<sup>th</sup> – November 20<sup>th</sup>*</b>	<b>Fridays</b>	<b>4:00 pm – 7:30 pm</b>
	<b>Saturdays</b>	<b>10:30 pm – 6:00 pm</b>
<b>November 22<sup>nd</sup> - December 1<sup>st</sup></b>	<b>Monday- Saturday*</b>	<b>Afternoon and evening times T.B.A.</b>

**\*Each cast will have a complete run-through during the week of Thanksgiving**

- Rehearsals will be scheduled during these times according to role and cast. Generally, no child will be asked to rehearse for more than two hours in a given day (unless the child is cast in more than one role).

#### THE KENTUCKY CENTER

<b>December 2<sup>nd</sup> and December 3<sup>rd</sup>*</b>	<b>Thursday and Friday</b>	<b>1:00 pm – 5:00 pm OR 6:00 pm – 10:00 pm</b>
---	----------------------------	--

- Rehearsals will be scheduled during these times according to role and cast.

## PERFORMANCES (Subject to Change)

Friday	December 3 <sup>rd</sup>	Final Dress Rehearsal	7:00 pm	
Saturday	December 4 <sup>th</sup>	Private Performance / Public Performance (Opening night)	1:30 pm	7:30 pm
Sunday	December 5 <sup>th</sup>	Public Performance	1:30 pm	
Thursday	December 9 <sup>th</sup>	Student Matinee	11:00 am	
Friday	December 10 <sup>th</sup>	Student Matinee / Public Performance	11:00 am	7:30 pm
Saturday	December 11 <sup>th</sup>	Public Performances	1:30 pm	7:30 pm
Sunday	December 12 <sup>th</sup>	Public Performance	1:30 pm	
Thursday	December 16 <sup>th</sup>	Student Matinee / Public Performance	11:00 am	7:30 pm
Friday	December 17 <sup>th</sup>	Student Matinee / Public Performance	11:00 am	7:30 pm
Saturday	December 18 <sup>th</sup>	Public Performances	1:30 pm	7:30 pm
Sunday	December 19 <sup>th</sup>	Public Performance	1:30 pm	

## GENERAL INFORMATION

### I. SHOES AND TIGHTS

The purchase of shoes, tights, and makeup is the responsibility of the student cast member and their guardian. Specification of the type of shoes, tights, and makeup will be provided upon casting. (All required clothing and shoes are available from Kinney Dancewear, 1864 S. Hurstbourne Pkwy., 866-805-2623, [www.kinneydancewear.com](http://www.kinneydancewear.com).)

### II. THEATRE HOUSE RULES

1. Due to the security arrangements at The Kentucky Center, parents will not be allowed backstage unless working as a chaperone. Chaperones will be designated before going into the theatre.
2. No child may watch from the wings except during the scene in which he/she is involved.
3. No child is allowed in the Front of House (audience and lobby areas) except for alternating casts who are not performing in the rehearsals. These children must be chaperoned.
4. Please keep lunches and snacks as nutritious as possible (low in refined sugar.) No candy or gum is allowed in the theatre at any time.
5. No running or combative behavior is allowed. Children are restricted to the dressing rooms and lounge area unless permission is given otherwise. During performances, no child shall leave the dressing/lounge area; failure to follow these directions will result in being barred from performing.
6. Books and quiet card and board games are encouraged. Video games are discouraged and balls are prohibited.
7. Please provide quarters and the correct phone number where you may be contacted on each rehearsal day in the event that rehearsals finish earlier than scheduled. This is necessary as the schedule allows for maximum time for technical problems.
8. All children must wait in the children's dressing room to be picked up after rehearsals and performances. A 3x5 card with your child's name on it must be presented to the children's chaperone in order to pick up your child from the dressing room.
9. Children involved in two performances on one day **MUST** leave the theatre after the matinee to eat and rest before returning for the evening.
10. Children who are in the Prologue and Act I only should be picked up approximately 1 hour after curtain. Act 2 children should be pickup up approximately 2 hours after curtain, unless the family is attending the performance.
11. No child may leave the theatre wearing make-up (Baby wipes work well to remove make-up). All children must be wearing street clothes when leaving the theatre.
12. Any child on medication must give written instructions concerning this to a chaperone.
13. Since picture taking is not allowed in the theatre, professional photographs will be taken by the Company. You will receive order forms later and the date for the Photo Day will be on your child's printed rehearsal schedule.
14. All children must arrive "underdressed" at the theatre in tights and leotard (camisole), as private changing areas are limited.

For emergency questions and in the event of serious illness, please call The Nutcracker Children's Coordinators (Names and Numbers to be provided at Mandatory Parents Meeting) at least two (2) hours prior to performance time.

III. CHAPERONES - will be provided by the Louisville Ballet.

#### IV. PARKING AND THEATRE ACCESS

No parking is provided by The Kentucky Center or the Louisville Ballet for performers and staff. The Kentucky Center and Riverfront parking garages, both on 6th Street between Main and River Road, are recommended. The Louisville Ballet personnel should enter the theatre through the backstage door off 6th Street. This door opens onto Level 1 of the building.

#### V. THEATRE

**Signing In** – Please sign in with the Children’s Coordinator upon arrival at the stage door.

Dressing Rooms - The dressing rooms and performers' lounge are on Level 1. Please leave all jewelry and valuables at home. Neither The Kentucky Center nor the Ballet is responsible for lost or stolen items.

Arrival Times - All children must arrive one hour before scheduled rehearsals and one hour prior to curtain time for performance. If a dancer is going to miss or be late for a rehearsal or performance, he or she should call The Kentucky Center Security Office (562-0128) and leave a message for the Coordinator. **Children should contact the Children’s Coordinator at least two hours before curtain or The Kentucky Center security with a message for the Coordinator.**

"On Call" Policy - When your child is not scheduled to perform, please remain at the phone number we have for you until 1/2 hour before curtain time. It may be necessary to make substitutions in an emergency.

Stage Calls - Calls of half hour, 15, 10 and 5 minutes, on-stage, and places will be made by a stage manager. No dancer is allowed on stage until the on-stage call. Dancers must clear the stage immediately upon being requested to do so. Please do not stand in the wings during performance unless waiting for an entrance.

Costumes - Absolutely no eating, smoking, or drinking (except water) is allowed while in costume. No personal jewelry is to be worn on stage. Dancers are responsible for keeping up with their own costumes while in the theatre; any missing parts of the costume must be reported to a member of the wardrobe staff not less than 30 minutes before curtain time. No part of any costume is to be left onstage at any time. All costumes must be correctly hung in the dressing rooms when not in use. Necessary repairs or alterations must be posted on the dressing room doors after every performance to notify the wardrobe staff of any problems.

Other - All props and scenic items used by a dancer must be picked up and returned to a location designated by a member of the production staff.

All rehearsals are closed. No family members, relatives or friends are allowed in the auditorium or backstage during rehearsals or prior to or after performances.

No one will be allowed into the auditorium in costume during rehearsals without prior approval of Artistic Director Bruce Simpson. Stage management, Mike Ford and Leslie Oberhausen, will be in control of the running of the production. If you are confused or have a problem, please see them.

#### **WEATHER POLICY for SCHOOL MATINEES**

If there is a likelihood of schools closing for any day on which a School Matinee is scheduled, please call the following number to find out whether or not the Louisville Ballet is canceling the matinee: 502-583-3150, ext. 237.